

**Sherbrooke Elementary School
Minutes
Governing Board Meeting
Wednesday, Sept.19, 2018
7:00 p.m.**



Nicole Carrière (Principal)	Theresa Gagnon	Jasmine Chouinard	Norm Marsh
Catherine Bouchard (Vice-Chairperson)	Émily Adam-Gauthier	Dolores Conway	April Spingle
	Bobbie-Jo Plante	Marc Ghilarducci	John Therrian
	Nicole Riley	Matt Johnson	

Guests: Vivienne Galanis

Regrets: Nathanaël Lortie (Chairperson), Dave Fowlis, Frank McGregor

1. Call to Order – Nicole Carrière calls the meeting to order at 7:00pm with quorum.
2. Additions of General Assembly Minutes – Catherine Bouchard moves the approval of the minutes.

Carried unanimously.

3. Approval and Additions – Agenda
April Spingle moves the approval of the agenda.

Carried unanimously.

4. Elections - Nicole Carrière reads a letter from Nathanaël Lortie who is in absentia informing the Governing Board that he would like to be nominated for chairperson and was dually nominated. Bobbie-Jo Plante nominates Catherine Bouchard.
 - 4.1 Chairperson – Nathanaël Lortie is elected as chairperson.
 - 4.2 Vice-Chairperson – Catherine Bouchard is elected as vice-chairperson.
 - 4.3 Secretary – Matt Johnson is elected as secretary.

Appointment of Community Reps - Doloris Conway moves to add Dave Fowlis (in absentia) and Vivienne Galanis as community members to the 2018/2019 Sherbrooke Elementary Governing Board.

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6. Review of Rules of Internal Procedures – Nicole Carrière informs the Governing Board that the Principal must speak to the Chairperson before reviewing Rules of Internal Procedures with the Governing Board.
7. Question Period – Catherine Bouchard asks if the alternates should be present. The Principal responds that alternates do not need to be present at every meeting. Vivienne Galanis requests a list of email addresses of the members and alternate members of the Governing Board. Theresa Gagnon asks that the website be updated to show current dates.
8. Business Arising

7.1 Cafeteria prices – Nicole Carrière speaks to the changes in the cafeteria, including a new cook, Sylvie Lafrenière, and the new system of pre-ordering. The two changes in prices that are notable are the salad and soup changing from \$1.50 to \$2.00 as well as the wrap from \$2.50 to \$3.00. The purchase of washable kitchenware which allows for larger portions can explain the cost.

Bobbie-Jo Plante moves the approval of the change in pricing on soup and salad from \$1.50 to \$2.00 and the wrap from \$2.50 to \$3.00.

Carried unanimously.

9. New Business

9.1 GB Meeting dates 2018-19

24 October 2018

14 November 2018

12 December 2018*

16 January 2018

20 February 2018

20 March 2018

17 April 2018

15 May 2018

12 June 2018

***if necessary**

9.2 Approvals – Nicole Carrière speaks to the Standards and Procedures document which includes: weight of grade for each term, term dates, and competencies assessed for each grade. The document is status quo with the 2017/2018 school year with the exception of grade two and grade four where students will no longer be required to write end of year school board exams in math (grade two and grade four), French (grade four) and English (grade four). Students in grade six will continue to write end of year ministry exams in English and math.

Matt Johnson moves the approval of the Standards and Procedures for the 2018/2019 school year.

Carried unanimously.

10. Reports

10.1 Principal – Nicole Carrière reports on the first fire drill of the school year. She speaks to the changes where all classes now meet together as a school on the soccer field. Secondly, the Principal speaks to the changes coming to the pick-up area at 2:30pm departure. Rather than coming inside the building at the main entrance, parents will now pick up their child at the north end of the building. The newsletter that went home with students today that includes a map and more details for parents. These changes come into effect 2 October 2018. Next, Nicole Carrière speaks to two major conferences that the school staff will be attending. One is titled "All Things Assessment" and the other is called "Literacy for All." On another note, the Principal informs the Governing Board that cycle two is now using iPads in the classroom. They are fully functional and have started being employed by students. Also, Nicole Carrière informs the Governing Board that students will be playing outside for small and big recess in the rain. She speaks to her philosophy that on the west coast of North America students go outside rain or shine and that it can

actually be quite fun to play outside in the rain if you are dressed for it. Finally, Nicole Carrière speaks to some changes that she made in the office including the purchase of a new desk. For the sake of transparency, she says she wanted to share this with everyone as it is important for her to be comfortable in her environment for work. The Principal thanks the staff, students and Governing Board for the warm welcome she has received during the first weeks of school.

10.2 Teacher – Marc Ghilarducci (Phys. Ed) speaks to a Sherbrooke Elementary cross country run on October 13th 2018 on school property. Students in grades K-6 will be included on this day. There will be three separate runs classified by cycle (grades 3 – 4, etc.). There will be prizes for time and participation. The entry cost will be \$5.00 per student. He continues by informing the Governing Board of the Corn Roast and Peace March happening tomorrow as well as a Teachers vs. Grade Six Students soccer game. Next Thursday, September 27 2018 is the Terry Fox Run. Parents are welcome to join their child.

10.3 Central Parent Committee – Catherine Bouchard has nothing to report.

10.4 PPO – Nicole Riley presents the PPO Finance Report. After her presentation, Bobbie-Jo Plantes moves the approval of the upcoming PPO expenses of \$1566.25

Carried unanimously.

Émily Adam-Gauthier moves the approval of the two book fairs and the Christmas basket.

Carried unanimously.

10.5 Commissioner – Frank McGregor sends his regrets.

11. Correspondence – No correspondence.
12. Question Period – Nicole Riley asks the Principal about schools and permission to request money from parents. The school will be allowed to ask for money from parents for end of year field trips. The Principal explains that at this time there are many interpretations of this law and at this time it is not very clear.
13. Date of Next Meeting: 24 October 2018.
14. Adjournment: Nicole Carrière adjourns the meeting at 8:15pm

These minutes were approved by the members of the Governing Board on

_____ (dd/mm/yyyy)